

# Direct Deposit Authorization Note

- Please complete this form and return it to Menard County Housing Authority at 101 W. Sheridan Avenue, PO Box 168 Petersburg, IL 62675 or fax to 217-632-7511 or email to adixon@menardcha.org.
- Be sure to include a voided check from your checking account and/or a deposit slip for your savings account (or copy of voided check/savings deposit slip if faxing or emailing), whichever is applicable. The details from the check/deposit slip will be used to verify the account details.

<b>Name/Company Name</b>	<b>Name and Address of Financial Institution</b>
<b>Social Security Number/Tax ID</b>	<b>Is it a checking or savings account?</b>
<b>Checking/Savings Account Number</b>	<b>9-digit ABA Routing Number</b>

- I would like the stub report to be sent to me:
- by e-mail: \_\_\_\_\_
  - by US mail
- I do not want the stub report to be sent to me.

I authorize Menard County Housing Authority and the above Financial Institution to deposit my net Section 8 Landlord Housing Assistance Payment automatically into my account on or about the first of the month.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Attach Voided Check/Deposit slip here.